



**Maine Coalition Against Sexual Assault
Position Description**

POSITION TITLE: Prevention Coordinator

MECASA MISSION: The Maine Coalition Against Sexual Assault is organized to end sexual violence and to support high quality sexual violence prevention and response within Maine communities.

POSITION OBJECTIVE: The Prevention Coordinator delivers primary prevention resources, training, and technical assistance to Maine’s sexual assault support centers. The central goal of this position is to improve the capacity of local sexual assault service providers to engage in evidence-informed primary prevention programming in communities that is aimed at preventing violence before it occurs and changing the social/environmental conditions that enable sexual violence. The Coordinator will also support state partners in engaging in their own prevention efforts.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Local center training, resource creation, and direct technical assistance

- Build the capacity within Coalition membership to engage in community level primary prevention, which changes the conditions that allow sexual violence to occur, addresses the risk factors for perpetration of sexual violence, and promotes protective factors and cultural change.
- Provide ongoing development and maintenance of training and resources for sexual assault support center preventionists, including but not limited to the prevention toolkit, prevention orientation, monthly peer support calls, and so on, with an emphasis on collaboration and shared problem-solving.
- Coordinate and/or deliver training and develop resources for member centers and sexual violence prevention allies/state partners on a variety of topics related to primary prevention of sexual violence.

Project ownership and cultivation

- Support continued implementation of a multi-pronged effort to prevent sexual violence against adults with intellectual or developmental disabilities by providing oversight, direction, and technical assistance to member centers partnering with their communities.

- Engage in activities to support our collaborative work with Disability Rights Maine, Speaking Up for Us, the Maine Association for Community Service Providers, and other allied providers.

Statewide community level prevention program technical assistance

- Support primary prevention awareness and technical assistance requests related to issues of sexual violence for a wide variety of statewide partners, including state departments, non-profit organizations, and other relevant statewide organizations.
- Support the development and implementation of prevention-related grants and associated work plans and outcomes amongst partners across the state.

Other

- Complete other tasks as necessary to carry out MECASA's mission and work
- Adhere to the philosophy and policies of the Maine Coalition Against Sexual Assault

QUALIFICATIONS:

- Awareness of and sensitivity to issues of sexual victimization
- Experience in a field related to structural or systemic risk and protective factors, including public health, sexual violence prevention, and allied anti-oppressive work
- Proven ability to engage with team and partners through direct, honest, and respectful communication
- Interest in co-created learning, collaborative work, and shared problem-solving
- Experience working independently, while knowing when to engage team members
- Commitment to intentionally seeking, receiving, and integrating the input of others
- Skills to meet our programmatic goals effectively and efficiently
- Proven ability to communicate effectively in a range of settings through knowing their audience and role and engaging in clear messaging
- Interest in capacity building

ACCOUNTABILITY: Accountable to the Prevention Director