

POSITION TITLE: Children’s Advocacy Center Network Coordinator

MECASA MISSION: The Maine Coalition Against Sexual Assault is organized to end sexual violence and to support high quality sexual violence prevention and response within Maine communities.

POSITION OBJECTIVE: This position is charged with improving statewide response to child sexual abuse in Maine through: increasing the identification of child sexual abuse and appropriate referrals by mandated reporters, supporting the sustainability and quality of Children’s Advocacy Center (CAC) services, improving systems that support child sexual abuse (CSA) survivors’ ability to heal and seek justice, and expanding the capacity of providers and partners to respond to commercial sexual exploitation of children (CSEC).

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Support for Maine’s CACs and Multidisciplinary Teams (MDTs)

- Provide technical assistance, and other support as needed to CACs, emerging CACs, and MDTs regarding the best practices with regard to responding to Child Sexual Abuse (CSA) and Commercial Sexual Exploitation of Children (CSEC) as well as NCA accreditation
- Facilitate statewide bi-monthly support calls for family advocates
- Create or compile resources for CACs and MDTs to support their work, utilizing regular distribution of the CAC Round-Up
- Educate statewide partners and stakeholders about the work of the Maine Network of CACs through training, annual legislative reports, social media, and other efforts
- Monitor performance measures related to CAC and child sexual abuse data and present findings to member advisory council bi-annually and dashboards to network members bi-monthly
- Support the Network of CACs through Provider Council meeting coordination, agenda development, and minutes

Statewide Response to Child Sexual Abuse

- Support the development of statewide infrastructure and programming concerning CSEC/CSA, particularly as this relates to the needs of local providers
- Develop training and resources for mandated reporters on appropriately responding to disclosures and suspicions of child sexual abuse including through coordination of the Children’s Safety Partnership (CSP) Program
- Work with system partners to improve the response to sexual violence of children
- Increase the capacity of member programs to support statewide quality response to child sexual abuse in their communities

Other

- Complete other tasks as necessary to carry out MECASA's mission and work – as assigned by supervisor; and,
- Adhere to the philosophy and policies of the Maine Coalition Against Sexual Assault.

QUALIFICATIONS:

- Awareness of and sensitivity to issues of sexual victimization
- Experience in educating about sexual violence
- Contribute to positive relationships with team and partners through:
 - Engaging in direct, honest, and respectful communication including sharing feedback
 - Checking our assumptions, seeking to understand
 - Being reliable
 - Collaborating informally and formally
 - Being flexible
 - Being aware of and responsive to, the communicated and observed needs, capacity, and circumstances of others
- Work independently, while knowing when to engage team members
- Acknowledge that we will make mistakes and will learn from them
- Intentionally seek, receive, and integrate the input of others
- Meet our programmatic goals effectively and efficiently including through:
 - Thoughtful time management practices
 - Careful writing and editing
 - Fluency with technology
 - Excellent training, presentation, and facilitation skills
- Active prioritization of short- and long-term projects and activities
- Communicate effectively in all settings through knowing your audience and role and engaging in clear messaging
- Familiarity with forensic interviewing and the CAC model preferred

ACCOUNTABILITY: Accountable to the Director of Program Planning and Performance